



AGENDA
Board of Directors Regular Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: April 21, 2026
Time: 7:00 p.m.
Location: Patra Corp Conference Center, 4207 Town Center Blvd., Bldg A, Suite 100
El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation to participate in the public meeting may contact the District at (916) 235-8671 or gm@rollinghillscsd.org at least 48-hours before the meeting to request that the District make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

3. Swearing in of Board Member and Oath of Office

4. Monthly Reports

- a. General Manager Report
- b. General Manager Report on Tracking Items
- c. District Budget Report – Updated monthly to supplement County financial reports
- d. Ad Hoc Committee Report

5. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Board of Directors meeting held on March 17, 2026
- b. Approve and file Financial Reports prepared by the County of El Dorado Auditor Controller office for the period ending March 2026
- c. Correspondence accept and file:
 - Initial Notice dated April 1, 2026, from EDH to Abate Fire Hazard and Destroy Weeds by May 1, 2026
 - CPRA Requests from Sunlight Access
 - RingCentral Upcoming Changes to SMS Pricing
 - LAFCO 2026 Notice of Public Member Vacancy

Consent Items Pulled for Discussion: _____

6. Business Items

Members of the public may address the Board of Directors on any specific item of interest, before or during the Board's consideration of the item. Please limit your comments to three minutes or less.

- a. **Revenue Assessment Ballot Measure Outreach Materials** – Ad Hoc Committee seeks input from the Board regarding draft outreach materials for the community informational campaign and authorization for expenditure of not to exceed \$4,000.00 from the approved FY26 budget for this effort. Fiscal Impact: Funds are available as follows: \$467 in Printing account code 4266, \$490 in Postage account code 4261, \$0 in Communications account code 4041, however total expenditures below authorized FY26 budget. (*Kmiec-Discussion/Possible Action Item*)
- b. **RHCSD Beaver Dams and Ponds; Beaver Dam No. 3** – Seeking (1) to rescind the Board action taken on March 17, 2026, regarding RHCSD Beaver Dams and Ponds as a result of new information received from EID; and (2) authorization for expenditure of funds of \$750.00 from the approved FY26 budget for Connected Ecology services to lower the pond leveler pipe installed at pond no. 3 to achieve a reduction in the water level by a minimum of six inches, and provide materials and labor for fencing of 10-15 trees at the pond no. 3 location. Fiscal Impact: Funds are available in Maintenance-Drainage account code 4190. (*Grava-Discussion/Possible Action Item*)
- c. **Beaver Dam No. 1** – Seeking authorization for expenditure of funds of not to exceed \$3,800.00 for clearing of the area around beaver dam no. 1 adjacent to White Rock Road, including breach of the existing dam and removal of debris. Fiscal Impact: Funds are available in Maintenance-Drainage account code 4190. (*Magee-Discussion/Possible Action Item*)
- d. **Prima Utility Road** – Discussion of recent resident concerns surrounding the Prima utility road including lack of posted signage, open access around temporary fencing that allows eBike and other unknown access, requests to secure both ends of the road, and related Lift Station project timeline updates. (*Grava-Discussion/Possible Action Item*)

- e. **Ratify Emergency Storm Damage Expenditure Action** – As a result of the severe storms that occurred on April 11-12, 2026, two trees fell along Stonebriar Drive that impeded the street and sidewalks, causing a safety issue. Bailey Tree Service was hired to remove the trees and cut back limbs on an emergency basis to remove the hazards. Seeking to ratify and approve the emergency action and expenditure of \$3,900.00 from the approved FY26 budget for this work. Fiscal Impact: Funds are available in Maintenance-Parks account code 4185. (*Magee-Discussion/Possible Action Item*)

- f. **Removal of Leaning Trees in Berkshire Park** – As noted during discussion of the General Manager’s Report on March 17, 2026, two pine trees were identified in Berkshire Park as severely leaning and potentially causing safety issues. Staff is seeking authorization for an expenditure of funds not to exceed \$2,500.00 from the approved FY26 budget for removal and disposal of the two trees. Fiscal Impact: Funds are available in Maintenance-Parks account code 4185. (*Magee-Discussion/Possible Action Item*)

- g. **Removal of Downed Trees in Berkshire Park and Stonebriar Park** – Severe storm damage in April resulted in additional trees down that did not require emergency services. One tree was downed in Berkshire Park and one tree in Stonebriar Park that require removal. Staff is seeking authorization for an expenditure of funds not to exceed \$1,250.00 from the approved FY26 budget for removal and disposal of the two trees. Fiscal Impact: Funds are available in Maintenance-Parks account code 4185. (*Magee-Discussion/Possible Action Item*)

- h. **Clearing of All Main Culverts and Storm Drain Culverts** - Seeking authorization for expenditure of funds of not to exceed \$9,920.00 for clearing of a ten-foot area around all main culverts and storm drain culverts to ensure a free flow of water. Fiscal Impact: Funds are available in Maintenance-Drainage account code 4190. (*Magee-Discussion/Possible Action Item*)

- i. **Vacant Seat on Board of Directors** – As a result of the vacancy on the Board of Directors created by the resignation of Adam Olson, there exists a vacancy on the Board of Directors. To date no expressions of interest in the seat have been received. The deadline for appointment is April 29, 2026. (*Discussion/Possible Action Item*)

7. Adjournment