

**ROLLING HILLS COMMUNITY SERVICES DISTRICT
MINUTES OF FEBRUARY 17, 2026 MEETING OF THE BOARD OF DIRECTORS**

1. Call to Order/Roll Call.

The regular meeting of the Rolling Hills CSD held on February 17, 2026, was called to order at 7:01 p.m. by President Bill Grava. The in-person meeting was held at the Patra Corporation Conference Center, 4207 Town Center Blvd., Bldg. A, Suite 100, El Dorado Hills, CA. In addition to President Grava, Directors Adam Olson, Brenda Collette, and Dave Gagetta were present at roll call. Also present was General Manager Mark Magee, Clerk Linda Stone, and two members of the public.

2. Public Comment. Ed McGowan, a resident in Stonebriar, offered comments about flooding on streets near his home in prior years and noted maintenance of storm drains needs to be done. He said he cleans the drains around his court. He also believes the dams are impeding the normal flow of water. Resident Rachel Baker inquired about any progress this past month to obtain a permit to remove the beavers or any other action to alleviate the potential flooding issues caused by the dams. The General Manager said he had a person out from one of the agencies, and he will send her contact information to both Mrs. Baker and Mr. McGowan. This item will be placed on the agenda for discussion at the March meeting.

3. Monthly Reports.

- a. General Manager Report. The General Manager presented his report orally and in writing.
- b. General Manager Report on Tracking Items. The General Manager discussed items on which he is working.
- c. District Budget Report. The District Budget report was reviewed.
- d. Ad Hoc Committee Report. The Committee reported it has met once and had a call with Redwood Public Law.

4. Consent Items. The consent items including the Minutes of the Board of Directors meeting held on January 20, 2026, Financial Reports prepared by the County of El Dorado Auditor Controller office for the month ending January 31, 2026; and correspondence including January 20, 2026 Baker formal demand letter for remediation, bank statements for the months ended December 2025 and January 2026, Pioneer Community Energy mailer re money-saving programs, and Bailey Tree Company updated auto certificate of insurance were considered.

President Grava moved to accept and file the consent items as listed, Director Brenda Collette seconded. A roll call vote was taken; the motion carried as follows:

AYES: Grava, Collette, Olson and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

5. Business Items

a. District Revenue Ad Hoc Committee Status Update and Request for Board Authorization for Expenditure of Funds for the Project. Director and Ad Hoc Committee member Dave Gagetta gave an update about further refinements made by the Committee to the draft documents provided to Redwood Public Law and the conference call had between the committee members and Redwood including Jose Sanchez and Sky Woodward on February 12. Director Gagetta made a motion to hire Redwood Public Law to provide legal review and advice regarding the ballot measure and procedural requirements for the November 2026 election at a cost of not to exceed \$10,000, and authorize the General Manager to sign the engagement letter for the District. The motion was seconded by Director Brenda Collette. During discussion all agreed education of the public is of critical importance. A roll call vote was taken; the motion carried as follows:

AYES: Grava, Collette, Olson and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

Director Adam Olson will review the proposed engagement letter before it is signed.

b. Results from Landscape Maintenance Requests for Proposals; Staff Seeking (1) Review and Authorization to Award a General Services Contract for the Required Category of Maintenance Services in an Amount Not-To-Exceed \$4,000 per month; and (2) Discussion and Award of Other Optional Maintenance Services as May be Authorized. After discussion, the General Manager will go back to the bidders for further clarification and breakdown information so the Board can compare like bids for the various services. The matter will be placed on the March meeting agenda.

c. Vacant Seat on Board of Directors Due to Resignation of Gordon Fawkes. After discussion, President Grava made a motion that the Board appoint a successor within the 60 days allowed by law, and that the Clerk shall post the required Notice before appointment. The motion was seconded by Director Collette. A roll call vote was taken; the motion carried as follows:

AYES: Grava, Collette, Olson and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

The matter will be placed on the March meeting agenda.

d. Policy No. 3040, Purchasing – Delegation of Authority; Amendment to subsections 3040.2 and 3040.3 to Increase Delegated Authority to the General Manager. After discussion, Director Collette made a motion to amend Policy 3040 to increase the delegation of authority to the General Manager to \$1,000; second by Director Olson. A roll call vote was taken; the motion carried as follows:

AYES: Grava, Collette, Olson and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

e. Weed Abatement and Fire Mitigation Annual Fire Breaks for 2026. The Board considered the proposal from Capra Environmental Services Corp at a cost of \$6,900 utilizing goats, and as compared to the bid cost for doing the work manually. Director Adam Olson made a motion to award the work to Capra Environmental at a cost of \$6,900 per the proposal and authorize the General Manager to execute the agreement for the work. Director Collette seconded the motion. A clarification was made that the funds would come from account 4185. A roll call vote was taken; the motion carried as follows:

AYES: Grava, Collette, Olson and Gagetta

NOES: None

ABSENT: None

ABSTAIN: None

5. Adjournment. Upon motion and second, the meeting was adjourned at 8:28 p.m.

Submitted by:

/s/
Linda Stone, Board Clerk/Secretary

Approved by Board: March 17, 2026