



AGENDA
Board of Directors Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: November 18, 2025
Time: 7:00 p.m.
Location: Patra Corp Conference Center, 4207 Town Center Blvd., Bldg A, Suite 100
El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation to participate in the public meeting may contact the District at (916) 235-8671 or gm@rollinghillscsd.org. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

3. Monthly Reports

- a. General Manager Report
- b. General Manager Report on Tracking Items
- c. District Budget Report – Updated monthly to supplement County financial reports
- d. Ad Hoc Committee Report (This item on the Agenda for discussion)

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Board of Directors meeting held on October 21, 2025
- b. Approve and file Financial Reports prepared by the County of El Dorado Auditor Controller office for the periods ending October 31, 2025
- c. Correspondence accept and file:
 - Revolve account bank statement for period ended October 31, 2025
 - SDRMA Renewal Questionnaire submittal for Rolling Hills CSD October 31, 2025

Consent Items Pulled for Discussion: _____

5. Business Items

Members of the public may address the Board of Directors on any specific item of interest, before or during the Board's consideration of the item. Please limit your comments to three minutes or less.

- a. **Stonebriar Beaver Pond Bench and Informational Sign** - Included in the CDFW grant awarded to Rolling Hills CSD for installation of the beaver pond levelers is a bench and informational signage intended for placement at the Stonebriar Beaver Pond. This item was introduced at the October meeting, and the inscription suggested was "Creatures at our Doorstep." Staff is seeking approval of an expenditure of not to exceed \$200 for the concrete needed for the bench installation in a location determined by the RHCS D General Manager and staff. Fiscal Impact: \$200, which was not included as a specific project in the approved budget. Funds are available in FY26 budget under account 4183-Maintenance Grounds. *(Grava-Discussion/Possible Action Item)*
- b. **Irrigation Maintenance re Backflow Relief Valve at Dunnwood Drive** – Board to consider expenditure of funds from the approved budget of not to exceed \$3,400 for maintenance to address the leaking backflow relief valve at Dunnwood Drive and the underground leak. Fiscal Impact: Funds available in FY26 budget under account 4189-Maintenance Water System. *(Magee-Discussion/Possible Action Item)*
- c. **Options for Annual Wildfire Mitigation Services for Inclusion in RHCS D Landscape Maintenance Request for Proposals** – Board to provide feedback about the Scope of Work to be included in the Landscape Maintenance RFP as relates to Wildfire Mitigation, considering two options and/or consolidation of the components of the services. Review/Seeking Board feedback on Exhibit E, Options 1 & 2. *(Grava-Discussion Item)*
- d. **Adoption of Regular Meeting Dates for 2026** – Consider approval of regular Board meeting dates in calendar year 2026. *(Clerk-Possible Action Item)*
- e. **Ad Hoc Committee Update Regarding Efforts Toward an Increase in Assessment and Discussion Regarding Potential Dollar Amount** – Ad Hoc Committee to update the Board regarding its findings relative to methods for an increase and discussion about a potentially viable dollar amount to be sought. *(Fawkes-Discussion/Possible Action Item)*

6. Adjournment