

**ROLLING HILLS COMMUNITY SERVICES DISTRICT  
MINUTES OF APRIL 17, 2018 MEETING OF THE BOARD OF DIRECTORS**

**1. Call to Order/Roll Call.**

The meeting of the Rolling Hills CSD held on April 17, 2018, was called to order at 7:02 p.m. by President Matt Sites in the meeting room at Holiday Inn Express, 4360 Town Center Drive, El Dorado Hills, California. In addition to President Sites, Directors Tim Halverson, Gordon Fawkes and Mark Magee, General Manager Chaney Hicks, and Board Secretary Linda Stone and members of the public were present at roll call. Director Brenda Collette was absent.

**2. Public Comment.**

None.

**3. Monthly Reports**

a. General Manager Report. General Manager Chaney Hicks presented an oral and written report detailing district business, copy attached.

**4. Consent Items**

The consent items consisting of the minutes of the March 20, 2018, regular meeting of the Board of Directors; financial reports prepared by the County Auditor's office for month ending March 31, 2018; correspondence including March 26, 2018 letter from EID regarding inability to access backflow prevention assembly for annual certification – Dunnwood Drive Lot 63; April 2, 2018 letter from El Dorado County Auditor's office regarding Communication #3 regarding Change to New Property Tax Administration System Forest Service Cabin Charges; April 2, 2018 solicitation letter from PFIC for the development and tax exempt financing of facilities and infrastructure; and current Certificate of Insurance for CalAtlantic Group, Inc. were considered. Director Gordon Fawkes moved to approve the consent items and accept and file the items as presented; second by Director Tim Halverson; motion carried.

AYES: Fawkes, Halverson, and Magee

NOES: None

ABSENT: Collette

ABSTAIN: Sites

**5. Old Business**

a. **Community Volunteer Day April 21, 2018; Authorization for Increase in Total Authorized Funds To Include Cost to Rent Portable Facilities.** – General Manager Chaney Hicks requested that the Board consider an increase in the total expenditure amount authorized for this project to include the cost of a porta-potty; increasing the not-to-exceed amount of \$3,000 approved on March 20, 2018, to not-to-exceed \$3,225 to include the portable rental. Director Tim Halverson so moved; second by Director Mark Magee; motion carried.

AYES: Sites, Halverson, Fawkes, and Magee

NOES: None

ABSENT: Collette

ABSTAIN: None

**6. New Business**

a. **El Dorado Hills Fire Department Unimproved Property Hazard Reduction Standard (weed abatement program) 2018.** General Manager Chaney Hicks advised the Board that her initial estimate of \$3,000.00 for the cost of expanding the width of the fire breaks from 30' to 100' was based on the cost paid in recent years. However, the initial bid received for the work came in at \$7,200.00 with the explanation that labor costs have gone up. She will continue to seek bids. The matter will be continued to the next meeting of the Board.

**b. Request for Placement of Advertising Sign on District Property Along Highway 50.** Chaney briefed the Board about a request received from a member of the El Dorado County Winery Association and owner of Gwinllan Estate Winery to place a sign on CSD property parallel to Highway 50 to welcome visitors to the local county wineries and serve as the connection to signage placed at Missouri Flat Road and Newtown Road exits. The proposed sign would be 10'x16'. The Board discussed the request and reflected on the prior signage request. At that time the Board decided that signage along Highway 50 affords the District an opportunity for additional revenue, but that any such request must meet the Board's criteria as to sign size, no illumination, no vehicular access, and sign placement and location. The Board had previously identified one spot where the placement of a sign would be acceptable. More discussion will be had with person making the request to determine if they are willing to agree to some monetary compensation to the District for placement of an advertising sign on CSD property.

**7. Adjournment.** The meeting was adjourned at 7:50 p.m. upon a motion by Director Tim Halverson; motion carried.

Submitted by:

/s/

Linda Stone, Board Secretary

Approved by Board: May 15, 2018