



AGENDA
Board of Directors Regular Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: February 17, 2026
Time: 7:00 p.m.
Location: Patra Corp Conference Center, 4207 Town Center Blvd., Bldg A, Suite 100
El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation to participate in the public meeting may contact the District at (916) 235-8671 or gm@rollinghillscsd.org at least 48-hours before the meeting to request that the District make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

3. Monthly Reports

- a. General Manager Report
- b. General Manager Report on Tracking Items
- c. District Budget Report – Updated monthly to supplement County financial reports
- d. Ad Hoc Committee Report (See, Business Items, 5.a)

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Minutes of the Board of Directors meeting held on January 20, 2026
- b. Approve and file Financial Reports prepared by the County of El Dorado Auditor Controller office for the periods ending January 31, 2026
- c. Correspondence accept and file:
 - 1-20-2026 Formal Demand for Remediation from Galen and Rachel Baker
 - Bank statement for months ended December 2025 and January 2026
 - Pioneer Community Energy mailer re Money-Saving Programs
 - Bailey Tree Company Auto Insurance Certificate of Insurance update

Consent Items Pulled for Discussion: _____

5. Business Items

Members of the public may address the Board of Directors on any specific item of interest, before or during the Board's consideration of the item. Please limit your comments to three minutes or less.

- a. **District Revenue Ad Hoc Committee Status Update and Request for Board Authorization for Expenditure of Funds for the Project** – Ad Hoc Committee update; staff seeking authorization for expenditure of funds in an amount not-to-exceed \$10,000 to defray specialized legal counsel costs related to a November 2026 ballot measure for potential increase in revenue for the District; and authorizing the General Manager to execute an Engagement Letter with Redwood Public Law for these services. Fiscal Impact: Funds of \$5,000 are available in approved FY26 budget under account 4313-Legal Services. *(Gagetta-Discussion/Possible Action Item)*
- b. **Results from Landscape Maintenance Request for Proposals; Staff Seeking (1) Review and Authorization to Award a General Services Contract for the Required Category of Maintenance Services in an Amount Not-To Exceed \$4,000 per Month; and (2) Discussion and Award of Other Optional Maintenance Services as May Be Authorized.** On January 10, 2026, the District issued its Request for Proposals which was sent to 11 interested bidders. Mandatory Pre-Bid Job Walks were scheduled for January 21 or January 22; three bidders attended. Bids were due on February 9, and two proposals were received. The RFP included required bid items and additional bid items. The District may award a contract(s) for any of the categories of required and/or optional services listed. Criteria for award include: best value including overall cost; demonstration of adequate resources to complete the work as required and proposed staff for management of the contract; completeness of proposal/bid; bidder's skill and experience; Safety Plan including Injury and Illness Prevention Program and Record; bidder's acceptance of District's form agreement and/or exceptions taken; District's experience with bidder; publicly available information; and/or bidder's reputation in the industry for quality and on-time performance. Fiscal Impact: Funds available in approved FY26 budget for RFP required items under account 4185-Maintenance Parks. Review of budget categories needed for award of optional services. *(Magee-Discussion/Possible Action Item)*
- c. **Vacant Seat on Board of Directors due to Resignation of Gordon Fawkes** – The District has notified the County Elections Department of the resignation. The Board has 60 days from the resignation date to either appoint a successor; call for an election; or take no action. Should no action be taken by the Board, the County Board of Supervisors may act. Should the Board vote to appoint a



successor, a Notice of Vacancy will be posted in three or more conspicuous places within the District boundaries at least 15 days before appointment. Fiscal Impact: There is no fiscal impact for this item. *(Clerk-Discussion/Possible Action Item)*

- d. Policy No. 3040, Purchasing – Delegation of Authority; Amendment to subsections 3040.2 and 3040.3 to Increase Delegated Authority to General Manager** – Board to consider approval of an amendment to Policy No. 3040, Purchasing – Delegation of Authority, increasing the delegation of authority to the General Manager to \$1,000. Fiscal Impact: There is no fiscal impact for this item. *(Olson-Discussion/Possible Action Item)*

- e. Weed Abatement & Fire Mitigation Annual Fire Breaks for 2026** - Staff seeking award of the weed abatement work to Capra Environmental Services Corp at a cost of \$6,900 and authority for the General Manager to enter into an agreement with the vendor for the work. The work will be done utilizing goats and includes approximately 10 acres and will extend to the end of Dunnwood Drive. The cost includes Capra providing the water required. Fiscal Impact: This project was contemplated in the approved FY26 budget and the cost is less than a proposal received for manual work at \$15,000. However, there are no funds available in account 4183-Maintenance Grounds. *(Magee-Discussion/Possible Action Item)*

6. Adjournment