

AGENDA
Board of Directors Regular Meeting
ROLLING HILLS COMMUNITY SERVICES DISTRICT

Date: September 15, 2026
Time: 7:00 p.m.
Location: Patra Corp Conference Center, 4207 Town Center Blvd., Bldg A, Suite 100
El Dorado Hills, CA 95762

The Board may act on any of the items listed on this Agenda regardless of whether the matter appears on the Consent Calendar or is described as an action item, a report, a discussion item, or an information item.

NOTICE TO THE DISABLED AND VISUALLY OR HEARING IMPAIRED: In compliance with the Americans with Disabilities Act, a person with a disability who requires a modification or accommodation to participate in the public meeting may contact the District at (916) 235-8671 or gm@rollinghillscsd.org at least 48-hours before the meeting to request that the District make reasonable arrangements to ensure accessibility to this meeting.

1. Call to Order/Announcements

Pledge of Allegiance; Roll Call

2. Public Comment - Items Not on Agenda

At this time, members of the public may address the Board of Directors regarding any item within the subject matter jurisdiction of the Board, not set forth as an agenda item. No action may be taken on items raised during Public Comment as they are not on the agenda. Issues presented in Public comments may be referred to staff or scheduled on a future board agenda. Please limit your comments to three minutes or less. The public comment portion of the meeting will not exceed 15 minutes.

3. Monthly Reports

- a.** General Manager Report
- b.** General Manager Report on Tracking Items
- c.** District Budget Report – Updated monthly to supplement County financial reports
- d.** Ad Hoc Committee Report

4. Consent Items

All items on the Consent Calendar are considered routine and will be approved without discussion by a single roll call vote. Any Board Member or member of the public may remove any item from the Consent Calendar. If an item is removed, it will be discussed separately following approval of the remainder of the Consent Calendar. Any Board Member may abstain from one or more items on the Consent Calendar.

- a. Approve and file Financial Reports prepared by the County of El Dorado Auditor Controller office for the periods ending:
 - Month of June 2026
 - Year End Fiscal Year 2026
 - Month of July 2026
 - Month of August 2026
- b. Correspondence accept and file:
 - El Dorado County Property Tax Division Memo dated 8-24-2026 re Discontinuance of Service and Options to Obtain Secured Local Assessment Roll
 - Renewal Certificate of Insurance for Capra Environmental Services, Corp.
 - Old Republic Title letter dated 8-26-2026 re Purchase-Sale Transaction

Consent Items Pulled for Discussion: _____

5. Business Items

Members of the public may address the Board of Directors on any specific item of interest, before or during the Board's consideration of the item. Please limit your comments to three minutes or less.

- a. **Biennial Review of the District's Conflict of Interest Code and Direction to Initiate the Amendment Process** – Staff recommends that the Board of Directors (1) conduct the biennial review of the District's Conflict of Interest Code as required by the Political Reform Act; (2) Determine that an amendment to the Code is necessary to designate the District Filing Officer; (3) Direct staff to prepare and circulate the proposed amendment for public review and proceed with the required Public Hearing and applicable 45-day review period; and (4) Return the proposed amendment to the Board for consideration following completion of the review period. Fiscal Impact: None. *(Discussion/Possible Action Item)*
- b. **Waive Second Reading and Adopt Ordinance No. 2026-01 Enacting a Special Parcel Tax to Fund District Services in Rolling Hills Community Services District Zone No. 1 Subject to the Approval of the Voters** – On June 23, 2026, the Board introduced Ordinance No. 2026-01 and conducted the first reading. The proposed ordinance establishes the framework for enacting a special parcel tax to fund District services in Zone No. 1 (which excludes Sierramonte) and is intended to be funded through revenues generated by Measure N, a special tax measure that will be submitted to the voters at the November 3, 2026 election. The ordinance has been drafted to become effective and operative only upon voter approval of Measure N and certification of the election results. If the measure is not approved by the voters, the ordinance shall have no force or effect. Seeking a motion to waive the second reading of the Ordinance and adopt Ordinance No. 2026-01 subject to approval of the voters on November 3, 2026. Fiscal Impact: None. *(Discussion/Possible Action Item)*
- c. **Removal of Beaver Dam No. 1** – (Continued from August meeting) - Seeking authorization for expenditure of funds of not to exceed \$11,400.00 for outside vendor services to remove Beaver Dam No. 1 located at the entrance to Stonebriar and adjacent to the Lift Station. Fiscal Impact: Funds are available in FY27 Maintenance-Drainage account code 4190. The District obtains bids

from qualified bidders in accordance with its procurement policies and procedures. (*Magee-Discussion/Possible Action Item*)

- d. Clean-up of Beaver Dam No. 2 Area Without Disruption to Dam** – Seeking authorization for expenditure of funds of not to exceed \$14,500.00 for clearing debris in and upstream from Beaver Dam No. 2 area. Fiscal Impact: Funds are available in FY27 Maintenance-Drainage account code 4190. The District obtains bids from qualified bidders in accordance with its procurement policies and procedures. (*Magee-Discussion/Possible Action Item*)

6. Adjournment